**BURBANK SISTER CITY COMMITTEE**

**AGENDA**

**Meeting to be held in the Buena Vista Library Meeting Room**

**300 N. Buena Vista Street, Burbank, CA 91505**

**Monday, April 1, 2019**

**6:30 PM**

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If requested, the agenda shall be made available in appropriate alternative formats to persons with a disability, as required by Section 202 of the American Disabilities Act of 1990 (42 U.S.C. Sec. 12132), and the federal rules and regulations adopted in implementation thereof.

1. Call to Order
2. Roll Call by Sign-in Sheet
3. Welcome
4. Approval of Minutes
5. Treasurer’s Report
6. Correspondence
7. Unfinished Business
	1. Panera Bread fundraiser results and announce April fundraiser is Potluck Families dinner ($20 donation per family- ALL ARE INVITED)- Ashley Garber
	2. Hold Harmless forms due at April 1st meeting
	3. Students- Orientation in Storytime Room (Children’s Area)
	4. BSCC Budget – Susie Avetisyan
	5. Itinerary Committee update – Rosalie Baker
8. New Business
	1. Travel dates: July1 – July 14th (Fly Away vote for Return only) We will be dropping off at Van Nuys Fly Away for departure. Purchase tickets
	2. Hosting update – Bernadette Reardon & Ashley Garber
	3. Notarized Authorization for Foreign travel with minor (due back at May 6th meeting)
	4. Next Meeting – May 6, 2019, 6:30 pm at Buena Vista Library (delegates will be meeting at a restaurant TBA. Parents still must attend monthly meeting at BV library.)
9. Committee Reports
	1. Gaborone, Botswana – Anitra Castile (Doug Grimshaw)
	2. Solna, Sweden – Anitra Castile
	3. Incheon, Korea – Rachel Baroma
	4. Ota, Japan – Tomoko Serizawa
	5. SCI So Cal Chapter – Diana Callahan
10. Topics for Future Agenda

Notary

Hosting family meeting immediately after monthly meeting (if you’re hosting, you must attend this meeting)

1. Mark Your Calendar
	1. May 6th, 2019 – BSCC Monthly Meeting, 6:30 pm at Buena Vista Library

1. Adjournment

 \*Denotes action items