

**BURBANK SISTER CITY COMMITTEE
AGENDA**

**Meeting to be held in the Buena Vista Library Meeting Room
300 N. Buena Vista Street, Burbank, CA 91505
Monday, October 1, 2018
6:30 PM**

If requested, the agenda shall be made available in appropriate alternative formats to persons with a disability, as required by Section 202 of the American Disabilities Act of 1990 (42 U.S.C. Sec. 12132), and the federal rules and regulations adopted in implementation thereof.

- I. Call to Order
- II. Roll Call by Sign-in Sheet
- III. Welcome
- IV. Approval of Minutes
- V. Treasurer's Report
- VI. Public Comment
- VII. Correspondence

- VIII. Unfinished Business
 - A. Chaperone applications due October 12 and Student applications due October 19
 - B. Fundraising ideas
 - C. *Membership dues increase starting January 2019

- IX. New Business
 - A. *Election of officers
 - B. *Proposed Gaborone exchange 2019/20
 - C. College fair results – Mykala and Isabel
 - D. Chaperone and student interview dates TBA
 - E. Overview & trip expectations of students and chaperones
 - F. Next Meeting – November 5, 2018, 6:30 pm at Buena Vista Library

- X. Committee Reports
 - A. Gaborone, Botswana – Doug Grimshaw
 - B. Solna, Sweden – Anitra Castile
 - C. Incheon, Korea – Rachel Baroma
 - D. Ota, Japan – Tomoko Serizawa
 - E. SCI So Cal Chapter – OPEN

- XI. Topics for Future Agenda

- XII. Mark Your Calendar
 - A. October 12, 2018 – Chaperone applications for Incheon trip due, 5:00 pm
 - B. October 19, 2018 – Student applications for Incheon trip due, 5:00 pm
 - C. November 5, 2018 – BSCC Monthly Meeting at Buena Vista Library at 6:30 pm

- XIII. Adjournment

*Denotes action items