

**BURBANK SISTER CITY COMMITTEE  
AGENDA**

**Meeting to be held in the Central Library Auditorium  
110 N. Glenoaks Blvd. – Burbank, CA 91502  
Monday, November 6, 2017  
6:30 PM**

---

If requested, the agenda shall be made available in appropriate alternative formats to persons with a disability, as required by Section 202 of the American Disabilities Act of 1990 (42 U.S.C. Sec. 12132), and the federal rules and regulations adopted in implementation thereof.

- I. Call to Order
- II. Roll Call by Sign-in Sheet
- III. Welcome
- IV. Approval of Minutes
- V. Treasurer's Report
- VI. Public Comment
- VII. Correspondence
  
- VIII. Unfinished Business
  - A. Ota Exchange 2018 – Chaperone Selection and Student Interviews
  
- IX. New Business
  - A. Holiday Potluck Dinner – December 4, 6:30 pm at Buena Vista Library Meeting Room
    - o Food Sign ups / Coordinator
  - B. Recruiting for and Promoting the BSCC – Rachel Baroma
  - C. Discussion of Incheon visit
  - D. Possibility of extending student application deadline
  
- X. Committee Reports
  - A. Gaborone, Botswana – Doug Grimshaw
  - B. Solna, Sweden – Anitra Castile
  - C. Incheon, Korea – Rachel Baroma
  - D. Ota, Japan – Tomoko Serizawa
  - E. SCI So Cal Chapter – unfilled
  
- XI. Topics for Future Agenda
  
- XII. Mark Your Calendar
  - A. Ota Student Selection Interviews in November
  - B. December 4, 2017 – BSCC Holiday Potluck Dinner at Buena Vista Library 6:30 pm
  - C. January 8, 2018 – BSCC Monthly Meeting at Central Library at 6:30 pm
  
- XIII. Adjournment

\*Denotes action items

Posted by: S. Loughran  
Posted Date: November 1, 2017