

**BURBANK SISTER CITY COMMITTEE
MINUTES**

**Meeting was held in the Central Library Auditorium
110 N. Glenoaks Blvd. – Burbank, CA 91502
Monday, Oct 2, 2017
6:30 PM**

- I. Call to Order – Myrtle Keefe began the meeting at 6:39pm
- II. Attendance: Myrtle Keefe, Jessie Moro, Joe Siraki, Yukie Shirtcliff, Monics Seversen, Elizabeth Goldman, Antra Castile, Howard Fallman, Miguel Espinoza, Denise Listori, Mykala Listori, Tomoko Serizawa, Felipe Morales, Daniel Cristea, Eliza Cristea
- III. Approval of Minutes- Jessie Moro makes the motion to approve, Anitra seconds it.
- IV. Treasurers Report- Myrtle moves to approve it, Joe Siraki seconds it.
- V. Correspondence
 - A. Got a letter from past parent that her daughter Amanda is teaching English in South Korea.
- VI. Unfinished Business
 - A. Nominating Committee report.
Nominations for 2017-2018
 - B. Student applications due October 20, 2017
 - C. Summer 2017 Itinerary Budget report: Felipe did a report and presented it to the committee.
 - D. Recruitment Updates: Tomoko met with Dr Bertrum about spreading the word about BSCC. Rachel met with VP of John Muir school. Anitra mentioned Next Door Neighbor website posts to be done so we raise awareness.
- VII. New Business
 - A. Election of Officers: 12 for, 0 against vote.
- VIII.
 - B. Next meeting: Nov 6, 2017, 6:30pm at Central Library
 - C. Chapaerone Applications due Oct 13, 2017
 - D. Nanka Gunma Kenjinkai Program Ads: Decided to buy ads for them.
- XI. Committee Reports
 - A. Gaborone, Botswana- none
 - B. Solna, Sweden- None
 - C. Incheon, Korea- none
 - D. Ota, Japan- none
 - E. SCI So Cal Chapter- none
- IX. Topics for Future Agenda
 - A. Recruiting for and promoting BSCC – Anitra talked about changes to the applications.
- X. Mark Your Calendar
 - A. October 20, 2017- Student Applications for Ota due 5.00 pm

- B. October 29, 2017- Nanka Gunma Kenjinkai 110th Anniversary, RSVP by October 5, \$65
 - C. Nov 6, 2017 – BSCC monthly meeting at Central Library at 6:30 pm
- XII. Adjournment
- a. Howard motions to adjourn, Myrtle seconds the motion.