

**BURBANK SISTER CITY COMMITTEE  
AGENDA**

**Meeting to be held in the Central Library Auditorium  
110 N. Glenoaks Blvd. – Burbank, CA 91502  
Monday, May 1, 2017  
6:30 PM**

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If requested, the agenda shall be made available in appropriate alternative formats to persons with a disability, as required by Section 202 of the American Disabilities Act of 1990 (42 U.S.C. Sec. 12132), and the federal rules and regulations adopted in implementation thereof.

- I. Call to Order
- II. Roll Call by Sign-in Sheet
- III. Welcome
- IV. Approval of Minutes
- V. Treasurer's Report
- VI. Public Comment
- VII. Correspondence
  
- VIII. Unfinished Business
  - A. Burbank on Parade – Recap and Thank You
  - B. BSCC Brochure - Gretchen
  - C. Membership Renewal
  - D. Community Outreach
  - E. Student Orientation
    - o Permission for minors to travel – notarized tonight (both parents must be present)
    - o Final airfare payment due tonight
    - o Korean meal in May
  - F. Incheon travel dates – June 13 – June 26
  - G. Ticket purchase – balance due tonight
  - H. Ota visit – July 25 – August 7
  - I. Hosting Update
  - J. Itinerary
  
- IX. New Business
  - A. Potluck
  - B. Next Meeting – June 5, 2017, 6:30 pm at Central Library
  
- X. Committee Reports
  - A. Gaborone, Botswana – Doug Grimshaw
  - B. Solna, Sweden – Tom Keefe
  - C. Incheon, Korea – Rachel Baroma
  - D. Ota, Japan – Tomoko Serizawa
  - E. SCI So Cal Chapter – Alex Moreno
  
- XI. Topics for Future Agenda
  
- XII. Mark Your Calendar
  - A. June 5, 2017 – BSCC Monthly Meeting at Central Library at 6:30 pm
  
- XIII. Adjournment

\*Denotes action items

Posted by: C. Abegg  
Posted Date: April 26, 2017