

**BURBANK SISTER CITY COMMITTEE  
AGENDA**

**Meeting to be held in the Central Library Auditorium  
110 N. Glenoaks Blvd. – Burbank, CA 91502  
Monday, February 6, 2017  
6:30 PM**

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If requested, the agenda shall be made available in appropriate alternative formats to persons with a disability, as required by Section 202 of the American Disabilities Act of 1990 (42 U.S.C. Sec. 12132), and the federal rules and regulations adopted in implementation thereof.

- I. Call to Order
- II. Roll Call by Sign-in Sheet
- III. Welcome
- IV. Approval of Minutes
- V. Treasurer's Report
- VI. Public Comment
- VII. Correspondence
  
- VIII. Unfinished Business
  - A. Membership Renewal – Dena
  - B. Student Orientation
    - o Passports and medical IDs photocopied tonight
    - o 2<sup>nd</sup> \$500 airfare payment due tonight (final payment due March 6)
  - C. Students dress for photos at March 6 meeting
  - D. Permission for minors to travel – notarized at May meeting (both parents must be present)
  - E. Hosting Update
  - F. Itinerary
  
- IX. New Business
  - A. BSCC Brochure - Anitra
  - B. Burbank on Parade – April 29
  - C. Next Meeting – March 6, 2017, 6:30 p.m. at Central Library
  
- X. Committee Reports
  - A. Gaborone, Botswana – Doug Grimshaw
  - B. Solna, Sweden – Tom Keefe
  - C. Incheon, Korea – Rachel Baroma
  - D. Ota, Japan – Tomoko Serizawa
  - E. SCI So Cal Chapter – Alex Moreno
  
- XI. Topics for Future Agenda
  
- XII. Mark Your Calendar
  - A. March 6, 2017 – BSCC Monthly Meeting at Central Library at 6:30 p.m.
  - B. Burbank on Parade – April 29, 2017
  
- XIII. Adjournment

\*Denotes action items

Posted by: C. Abegg  
Posted Date: February 1, 2017