

**BURBANK SISTER CITY COMMITTEE
AGENDA**

**Meeting to be held in the Central Library Auditorium
110 N. Glenoaks Blvd. – Burbank, CA 91502
Monday, January 9, 2017
6:30 PM**

If requested, the agenda shall be made available in appropriate alternative formats to persons with a disability, as required by Section 202 of the American Disabilities Act of 1990 (42 U.S.C. Sec. 12132), and the federal rules and regulations adopted in implementation thereof.

- I. Call to Order
- II. Roll Call by Sign-in Sheet
- III. Welcome
- IV. Approval of Minutes
- V. Treasurer's Report
- VI. Public Comment
- VII. Correspondence

- VIII. Unfinished Business
 - A. Welcome New Incheon Delegates and Chaperones
 - B. New Officers / New Bank Signature Card

- IX. New Business
 - A. Student Orientation in Literacy Conference Room
 - B. Membership Renewal Due this Month
 - C. Airfare Payments:
 - o \$500 deposit (non-refundable) Due January 9, 2017
 - o \$500 2nd payment Due February 6, 2017
 - o Final payment (remainder) Due March 6, 2017
 - D. Executive Board Report
 - E. Itinerary Committee
 - F. Brown Act Compliance
 - G. Next Meeting – February 6, 2017, 6:30 p.m. at Central Library

- X. Committee Reports
 - A. Gaborone, Botswana – Doug Grimshaw
 - B. Solna, Sweden – Tom Keefe
 - C. Incheon, Korea – Rachel Baroma
 - D. Ota, Japan – Tomoko Serizawa
 - E. SCI So Cal Chapter – Alex Moreno

- XI. Topics for Future Agenda

- XII. Mark Your Calendar
 - A. February 6, 2017 – BSCC Monthly Meeting at Central Library at 6:30 p.m.

- XIII. Adjournment

*Denotes action items

Posted by: C. Abegg
Posted Date: January 4, 2017