

BURBANK SISTER CITY COMMITTEE AGENDA

**Meeting to be held in the Central Library Auditorium
110 N. Glenoaks Blvd. – Burbank, CA 91502
Monday, August 1, 2016
6:30 PM**

If requested, the agenda shall be made available in appropriate alternative formats to persons with a disability, as required by Section 202 of the American Disabilities Act of 1990 (42 U.S.C. Sec. 12132), and the federal rules and regulations adopted in implementation thereof. If you need special assistance to participate in this meeting, please contact ADA Coordinator, (818) 238-5021. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting.

- I. Call to Order
- II. Roll Call by Sign-in Sheet
- III. Welcome
- IV. Approval of Minutes
- V. Treasurer's Report
- VI. Public Communications
- VII. Correspondence

- VIII. Committee Reports
 - A. Gaborone, Botswana – Doug Grimshaw
 - B. Solna, Sweden – Barbara Felipe
 - C. Incheon, Korea – Rachel Baroma
 - D. Ota, Japan – Tomoko Serizawa
 - E. SCI So Cal Chapter – Alex Moreno

- IX. Unfinished Business
 - A. Student Exchange – Thank You!
 - o Quick debrief of itinerary from Incheon visit
 - o Quick update on Ota trip

- X. New Business
 - A. Back to School Night – September 14, 2016
 - o Volunteers for BHS and JBHS
 - B. Student Applications due October 21, 2016
 - C. Chaperone Applications
 - D. Nominating Committee - Lead
 - E. Next Meeting – September 12, 2016, 6:30 p.m. at Central Library

- XI. Topics for Future Agenda

- XII. Mark Your Calendar
 - A. August 9, 2016 – Burbank-Ota Delegation visits City Council Meeting 6:00 p.m.
 - B. September 12, 2016 – BSCC Monthly Meeting at Central Library at 6:30 p.m.
 - C. September 14, 2016 – Back to School Night
 - D. October 21, 2016 – Student Applications for Incheon trip due, 5:00 p.m.

- XIII. Adjournment

*Denotes action items

Posted by: C. Abegg
Posted Date: July 27, 2016