

BURBANK SISTER CITY COMMITTEE AGENDA

**Meeting to be held in the Buena Vista Branch Library Meeting Room
300 N. Buena Vista Street – Burbank, CA 91505
Monday, May 2, 2016
6:30 PM**

If requested, the agenda shall be made available in appropriate alternative formats to persons with a disability, as required by Section 202 of the American Disabilities Act of 1990 (42 U.S.C. Sec. 12132), and the federal rules and regulations adopted in implementation thereof. If you need special assistance to participate in this meeting, please contact ADA Coordinator, (818) 238-5021. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting.

- I. Call to Order
- II. Roll Call by Sign-in Sheet
- III. Welcome
- IV. Approval of Minutes
- V. Treasurer's Report
- VI. Public Communications
- VII. Correspondence

- VIII. Committee Reports
 - A. Gaborone, Botswana – Doug Grimshaw
 - B. Solna, Sweden – Barbara Felipe
 - C. Incheon, Korea – Rachel Baroma
 - D. Ota, Japan – Tomoko Serizawa
 - E. SCI So Cal Chapter – Alex Moreno

- IX. Unfinished Business
 - A. BSCC Logo Update
 - B. Burbank On Parade – Recap and Thank You
 - C. Student Orientation
 - o Students meeting at Tomoko's house for Japanese dinner
 - o Permission for Minors to travel – parents' signatures notarized
 - D. Potluck – May 15, 4 p.m. to 7 p.m.
 - E. Ota travel dates – July 12 – July 27, 2016
 - F. Ticket Purchase – balance due tonight

 - G. Incheon visit – June 21 – July 5, 2016
 - H. Itinerary Committee
 - I. Host Family Committee – applications due tonight

- X. New Business
 - A. Next Meeting – June 6, 2016, 6:30 p.m. at Central Library

- XI. Topics for Future Agenda

- XII. Mark Your Calendar
 - A. June 6, 2016 – BSCC Monthly Meeting at Central Library at 6:30 p.m.

- XIII. Adjournment

*Denotes action items

Posted by: C. Abegg
Posted Date: April 27, 2016