

BURBANK SISTER CITY COMMITTEE AGENDA

**Meeting to be held in the Central Library Auditorium
110 N. Glenoaks Blvd. – Burbank, CA 91502
Monday, March 7, 2016
6:30 PM**

If requested, the agenda shall be made available in appropriate alternative formats to persons with a disability, as required by Section 202 of the American Disabilities Act of 1990 (42 U.S.C. Sec. 12132), and the federal rules and regulations adopted in implementation thereof. If you need special assistance to participate in this meeting, please contact ADA Coordinator, (818) 238-5021. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting.

- I. Call to Order
- II. Roll Call by Sign-in Sheet
- III. Welcome
- IV. Approval of Minutes
- V. Treasurer's Report
- VI. Public Communications
- VII. Correspondence

- VIII. Committee Reports
 - A. Gaborone, Botswana – Doug Grimshaw
 - B. Solna, Sweden – Barbara Felipe
 - C. Incheon, Korea – Rachel Baroma
 - D. Ota, Japan – Tomoko Serizawa
 - E. SCI So Cal Chapter – Alex Moreno

- IX. Unfinished Business
 - A. BSCC Logo Update
 - B. Walk-A-Thon – April 2, 2016
 - o Gretchen Keefer and Joe Siraki – Registration Info and Event details
 - C. Burbank On Parade – April 23, 2016 – Felipe Morales
 - D. Membership Renewal
 - E. Student Orientation
 - o Permission for Minors to travel – notarized at May meeting (parents must be present)

- X. New Business
 - A. Potluck in May
 - B. Ota travel dates – July 12 – July 27, 2016
 - C. Ticket Purchase
 - D. Incheon visit – June 21 – July 5, 2016
 - E. Itinerary Committee
 - F. Host Family Committee
 - G. Next Meeting – April 4, 2016, 6:30 p.m. at Central Library

- XI. Topics for Future Agenda

- XII. Mark Your Calendar
 - A. Walk-A-Thon – April 2, 2016
 - B. April 4, 2016 – BSCC Monthly Meeting at Central Library at 6:30 p.m.
 - C. Burbank on Parade – April 23, 2016

- XIII. Adjournment

*Denotes action items

Posted by: C. Abegg
Posted Date: March 2, 2016