

# BURBANK SISTER CITY COMMITTEE AGENDA

**Meeting to be held in the Central Library Auditorium  
110 N. Glenoaks Blvd. – Burbank, CA 91502  
Monday, February 1, 2016  
6:30 PM**

If requested, the agenda shall be made available in appropriate alternative formats to persons with a disability, as required by Section 202 of the American Disabilities Act of 1990 (42 U.S.C. Sec. 12132), and the federal rules and regulations adopted in implementation thereof. If you need special assistance to participate in this meeting, please contact ADA Coordinator, (818) 238-5021. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting.

- I. Call to Order
- II. Roll Call by Sign-in Sheet
- III. Welcome
- IV. Approval of Minutes
- V. Treasurer's Report
- VI. Public Communications
- VII. Correspondence
  
- VIII. Committee Reports
  - A. Gaborone, Botswana – Doug Grimshaw
  - B. Solna, Sweden – Barbara Felipe
  - C. Incheon, Korea – Rachel Baroma
  - D. Ota, Japan – Tomoko Serizawa
  - E. SCI So Cal Chapter – Alex Moreno
  
- IX. Unfinished Business
  - A. BSCC Logo Update
  - B. Bike-A-Thon 2016
    - o April 2, 2016
    - o Alicia Boote – Registration Info and Event details
  - C. Membership Renewal - Dena
  - D. Student Orientation
    - o Passports and Medical IDs photocopied
    - o 2<sup>nd</sup> airfare payment due
    - o Official Photos taken tonight
  - E. Permission for Minors to travel – notarized at May meeting (parents must be present)
  
- X. New Business
  - A. Burbank on Parade – April 23
  - B. Next Meeting – March 7, 2016, 6:30 p.m. at Central Library
  
- XI. Topics for Future Agenda
  
- XII. Mark Your Calendar
  - A. March 7, 2016 – BSCC Monthly Meeting at Central Library at 6:30 p.m.
  - B. Bike-A-Thon – April 2, 2016
  - C. Burbank on Parade – April 23, 2016
  
- XIII. Adjournment

\*Denotes action items

Posted by: C. Abegg  
Posted Date: January 27, 2016