

**BURBANK SISTER CITY COMMITTEE
AGENDA**

**Meeting to be held in the Buena Vista Branch Library Meeting Room
300 N. Buena Vista St. – Burbank, CA 91505
Monday, November 2, 2015
6:30 PM**

If requested, the agenda shall be made available in appropriate alternative formats to persons with a disability, as required by Section 202 of the American Disabilities Act of 1990 (42 U.S.C. Sec. 12132), and the federal rules and regulations adopted in implementation thereof. If you need special assistance to participate in this meeting, please contact ADA Coordinator, (818) 238-5021. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting.

- I. Call to Order
- II. Roll Call by Sign-in Sheet
- III. Welcome
- IV. Approval of Minutes
- V. Treasurer's Report
- VI. Public Communications
- VII. Correspondence

- VIII. Committee Reports
 - A. Gaborone, Botswana – Doug Grimshaw
 - B. Solna, Sweden – Ted DeVirgilis / Barbara Felipe
 - C. Incheon, Korea – Rachel Baroma
 - D. Ota, Japan – Tomoko Serizawa
 - E. SCI So Cal Chapter – Alex Moreno

- IX. Unfinished Business
 - A. New Chaperones for Ota
 - B. Student selection interviews being scheduled now
 - C. Still need a Vice President and Future President

- X. New Business
 - A. New Officers
 - B. Bike-A-Thon 2016
 - C. Holiday Potluck Dinner – December 7, 2015, 6:30 p.m. at Buena Vista Library Meeting Room
 - o Food Sign ups / Coordinator

- XI. Topics for Future Agenda

- XII. Mark Your Calendar
 - A. Ota Student Selection Interviews in mid-November
 - B. December 7, 2015 – BSCC Holiday Potluck Dinner at Buena Vista Library 6:30 p.m.
 - C. January 4, 2016 – BSCC Monthly Meeting at Central Library 6:30 p.m.

XIII. Adjournment

Posted by: C. Abegg
Posted Date: October 28, 2015

*Denotes action items