

**BURBANK SISTER CITY COMMITTEE  
AGENDA**

**Meeting to be held in the Central Library Auditorium  
110 N. Glenoaks Blvd. – Burbank, CA 91502  
Monday, October 5, 2015  
6:30 PM**

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If requested, the agenda shall be made available in appropriate alternative formats to persons with a disability, as required by Section 202 of the American Disabilities Act of 1990 (42 U.S.C. Sec. 12132), and the federal rules and regulations adopted in implementation thereof. If you need special assistance to participate in this meeting, please contact ADA Coordinator, (818) 238-5021. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting.

- I. Call to Order
- II. Roll Call by Sign-in Sheet
- III. Welcome
- IV. Approval of Minutes
- V. Treasurer's Report
- VI. Public Communications
- VII. Correspondence
  
- VIII. Committee Reports
  - A. Gaborone, Botswana – Doug Grimshaw
  - B. Solna, Sweden – Ted DeVirgilis
  - C. Incheon, Korea – Rachel Baroma
  - D. Ota, Japan – Tomoko Serizawa
  - E. SCI So Cal Chapter – Alex Moreno
  
- IX. Unfinished Business
  - A. Student/Chaperone applications available for Summer 2016 trip to Ota
    - o Student applications due October 16, 2015
    - o Chaperone applications due October 9, 2015
  - B. Nominating Committee Report
  - C. BSCC Logo Contest – NEW LOGO reveal!!
  
- X. New Business
  - A. Election of Officers
  - B. Next Meeting – November 2, 2015, 6:30 p.m. at Buena Vista Library Meeting Room
  
- XI. Topics for Future Agenda
  
- XII. Mark Your Calendar
  - A. October 9, 2015 – Ota Chaperone Applications due, 5:00pm
  - B. October 16, 2015 – Student applications for trip to Ota due, 5:00pm
  - C. November 2, 2015 – BSCC Monthly Meeting at Buena Vista Branch Library 6:30pm
  
- XIII. Adjournment

Posted by: C. Abegg  
Posted Date: September 30, 2015

\*Denotes action items