

**BURBANK SISTER CITY COMMITTEE  
AGENDA**

**Meeting to be held in the Central Library Auditorium  
110 N. Glenoaks Blvd. – Burbank, CA 91502  
Monday, September 14, 2015  
6:30 PM**

If requested, the agenda shall be made available in appropriate alternative formats to persons with a disability, as required by Section 202 of the American Disabilities Act of 1990 (42 U.S.C. Sec. 12132), and the federal rules and regulations adopted in implementation thereof. If you need special assistance to participate in this meeting, please contact ADA Coordinator, (818) 238-5021. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting.

- I. Call to Order
- II. Roll Call by Sign-in Sheet
- III. Welcome
- IV. Approval of Minutes
- V. Treasurer's Report
- VI. Public Communications
- VII. Correspondence
  
- VIII. Committee Reports
  - A. Gaborone, Botswana – Doug Grimshaw
  - B. Solna, Sweden – Ted DeVirgilis
  - C. Incheon, Korea – Rachel Baroma
  - D. Ota, Japan – Tomoko Serizawa
  - E. SCI So Cal Chapter – Alex Moreno
  
- IX. Unfinished Business
  - A. BSCC Logo Contest – Update
  - B. Ota Student Exchange – Thank You!
    - o Quick debrief of itinerary from Ota visit
  
- X. New Business
  - A. Back to School Night – September 16, 2015
    - o Volunteers for BHS and JBHS
  - B. Student Chaperone Applications due October 16, 2015
  - C. Chaperone Applications due ASAP
  - D. Nominating Committee – Lead
  
- XI. Topics for Future Agenda
  
- XII. Mark Your Calendar
  - A. September 16, 2015 – Back to School Night
  - B. October 5, 2015 – BSCC Monthly Meeting at Central Library 6:30 p.m.
  - C. October 16, 2015 – Student Applications for Ota, Japan due, 5:00pm
  
- XIII. Adjournment

Posted by: C. Abegg  
Posted Date: September 9, 2015

\*Denotes action items