

**BURBANK SISTER CITY COMMITTEE  
AGENDA**

**Meeting to be held in the Central Library Auditorium  
110 N. Glenoaks Blvd. – Burbank, CA 91502  
Monday, June 1, 2015  
6:30 PM**

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If requested, the agenda shall be made available in appropriate alternative formats to persons with a disability, as required by Section 202 of the American Disabilities Act of 1990 (42 U.S.C. Sec. 12132), and the federal rules and regulations adopted in implementation thereof. If you need special assistance to participate in this meeting, please contact ADA Coordinator, (818) 238-5021. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting.

- I. Call to Order
- II. Roll Call by Sign-in Sheet
- III. Welcome
- IV. Approval of Minutes
- V. Treasurer's Report
- VI. Public Communications
- VII. Correspondence
  
- VIII. Committee Reports
  - A. Gaborone, Botswana – Doug Grimshaw
  - B. Solna, Sweden – Ted DeVirgilis
  - C. Incheon, Korea – Rachel Baroma
  - D. Ota, Japan – Tomoko Serizawa
  - E. SCI So Cal Chapter – Sarah Youn
  
- IX. Unfinished Business
  - A. BSCC Logo Contest - Update
  - B. Student Orientation
  - C. Incheon Travel Dates – June 19 – July 4, 2015 (airport June 18)
  - D. Ota Visit – July 28 – August 10, 2015
  - E. Itinerary Committee
  - F. Host Family Info
  
- X. New Business
  - A. Official Visit from Incheon's Mayor Yoo, June 5, 2015
  - B. Next Meeting – July 6, 2015, 6:30 p.m. at Central Library
  
- XI. Topics for Future Agenda
  
- XII. Mark Your Calendar
  - A. June 5, 2015 – Official Visit from Incheon's Mayor Yoo
  - B. June 19 – July 4, 2015 – Burbank Delegation visits Incheon, South Korea
  - C. July 6, 2015 – BSCC Monthly Meeting at Central Library 6:30 p.m.
  - D. July 14, 2015 – Burbank-Incheon Delegation visits City Council Meeting 6:00pm
  - E. July 28 – August 10, 2015 – Ota Exchange Students visit Burbank
  
- XIII. Adjournment

Posted by: C. Abegg  
Posted Date: May 27, 2015

\*Denotes action items