

**BURBANK SISTER CITY COMMITTEE
AGENDA**

**Meeting to be held in the Buena Vista Branch Library Meeting Room
300 N. Buena Street – Burbank, CA 91505
Monday, May 4, 2015
6:30 PM**

If requested, the agenda shall be made available in appropriate alternative formats to persons with a disability, as required by Section 202 of the American Disabilities Act of 1990 (42 U.S.C. Sec. 12132), and the federal rules and regulations adopted in implementation thereof. If you need special assistance to participate in this meeting, please contact ADA Coordinator, (818) 238-5021. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting.

- I. Call to Order
- II. Roll Call by Sign-in Sheet
- III. Welcome
- IV. Approval of Minutes
- V. Treasurer's Report
- VI. Public Communications
- VII. Correspondence

- VIII. Committee Reports
 - A. Gaborone, Botswana – Doug Grimshaw
 - B. Solna, Sweden – Ted DeVirgilis
 - C. Incheon, Korea – Rachel Baroma
 - D. Ota, Japan – Tomoko Serizawa
 - E. SCI So Cal Chapter – Sarah Youn

- IX. Unfinished Business
 - A. BSCC Logo Contest - Update
 - B. Bike-A-Thon 2015 – Recap and Thank You
 - C. Burbank On Parade – Recap and Thank You
 - D. Potluck dinner - \$322 raised
 - E. Student Orientation
 - o HK Market
 - F. Incheon Travel Dates – June 19 – July 4, 2015 (airport June 18)
 - G. Ota Visit – July 28 – August 10, 2015
 - H. Itinerary Committee
 - I. Host Family Info

- X. New Business
 - A. Official Visit from Incheon's Mayor Yoo, June 3, 2015
 - B. Next Meeting – June 1, 2015, 6:30 p.m. at Central Library

- XI. Topics for Future Agenda

- XII. Mark Your Calendar
 - A. June 1, 2015 – BSCC Monthly Meeting at Central Library 6:30 p.m.

- XIII. Adjournment

Posted by: C. Abegg
Posted Date: April 29, 2015

*Denotes action items