

**BURBANK SISTER CITY COMMITTEE  
AGENDA**

**Meeting to be held in the Central Library Auditorium  
110 N. Glenoaks Blvd. – Burbank, CA 91502  
Monday, January 5, 2015  
6:30 PM**

---

If requested, the agenda shall be made available in appropriate alternative formats to persons with a disability, as required by Section 202 of the American Disabilities Act of 1990 (42 U.S.C. Sec. 12132), and the federal rules and regulations adopted in implementation thereof. If you need special assistance to participate in this meeting, please contact ADA Coordinator, (818) 238-5021. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting.

- I. Call to Order
- II. Roll Call by Sign-in Sheet
- III. Welcome
- IV. Approval of Minutes
- V. Treasurer's Report
- VI. Public Communications
- VII. Correspondence
  
- VIII. Committee Reports
  - A. Gaborone, Botswana – Doug Grimshaw
  - B. Solna, Sweden – Ted DeVirgilis
  - C. Incheon, Korea – Rachel Baroma
  - D. Ota, Japan – Tomoko Serizawa
  - E. SCI So Cal Chapter – Sarah Youn
  
- IX. Unfinished Business
  - A. Welcome new Incheon Delegates and Chaperones
  - B. Executive Board Meeting update
  - C. Ota Delegation visit – January 22-23
    - o Potluck January 23 @ Buena Vista Library
  - D. Still in need of a Secretary
  - E. BSCC Logo Contest
  
- X. New Business
  - A. Bike-A-Thon 2015
    - o Lead – Reyna Ramirez
    - o Select a date
  - B. Membership Renewal
  - C. Next Meeting – February 2, 2015, 6:30 p.m. at Central Library
  - D. Student Orientation
  - E. Airfare Payment \$500 Due February 2, 2015
  
- XI. Topics for Future Agenda
  
- XII. Mark Your Calendar
  - A. January 23, 2015 – Ota Welcome Potluck at the Buena Vista Library 6:30 p.m.
  - B. February 2, 2015 – BSCC Monthly Meeting at Central Library 6:30 p.m.
  - C. February 7, 2015 – SoCal Sister City Meeting at the Buena Vista Library 10:00 a.m.
  
- XIII. Adjournment

\*Denotes action items

Posted by: A. Ramirez  
Posted Date: December 31, 2014