

**BURBANK SISTER CITY COMMITTEE
AGENDA**

**Meeting to be held in the Central Library Auditorium
110 N. Glenoaks Blvd. – Burbank, CA 91502
Monday, October 6, 2014
6:30 PM**

If requested, the agenda shall be made available in appropriate alternative formats to persons with a disability, as required by Section 202 of the American Disabilities Act of 1990 (42 U.S.C. Sec. 12132), and the federal rules and regulations adopted in implementation thereof. If you need special assistance to participate in this meeting, please contact ADA Coordinator, (818) 238-5021. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting.

- I. Call to Order
- II. Roll Call by Sign-in Sheet
- III. Welcome
- IV. Approval of Minutes
- V. Treasurer's Report
- VI. Public Communications
- VII. Correspondence

- VIII. Committee Reports
 - A. Gaborone, Botswana – Doug Grimshaw
 - B. Solna, Sweden – Ted DeVirgilis
 - C. Incheon, Korea – Rachel Baroma
 - D. Ota, Japan – Tomoko Serizawa
 - E. SCI So Cal Chapter – Sarah Youn

- IX. Unfinished Business
 - A. Student/Chaperone applications available for Summer 2015 trip to Incheon
 - o Student applications due October 17, 2014
 - o Chaperone applications due September 26, 2014.
 - B. Board Meeting – TBD (please stay after to discuss)
 - C. BSCC Logo Contest – all submissions due by October 6, 2014 with form
 - D. Nominating Committee Report

- X. New Business
 - A. Election of Officers
 - B. Next Meeting – November 3, 2014, 6:30 p.m. at Buena Vista Library Meeting Room

- XI. Topics for Future Agenda

- XII. Mark Your Calendar
 - A. October 17, 2014 – Student Applications for trip to Incheon due, 5:00pm
 - B. November 3, 2014 - BSCC Monthly Meeting @ Buena Vista Branch Library 6:30pm

- XIII. Adjournment

*Denotes action items

Posted by: A. Ramirez
Posted Date: October 1, 2014