

**BURBANK SISTER CITY COMMITTEE
AGENDA**

**Meeting to be held in the Central Library Auditorium
110 N. Glenoaks Blvd. – Burbank, CA 91502
Monday, February 2, 2015
6:30 PM**

If requested, the agenda shall be made available in appropriate alternative formats to persons with a disability, as required by Section 202 of the American Disabilities Act of 1990 (42 U.S.C. Sec. 12132), and the federal rules and regulations adopted in implementation thereof. If you need special assistance to participate in this meeting, please contact ADA Coordinator, (818) 238-5021. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting.

- I. Call to Order
- II. Roll Call by Sign-in Sheet
- III. Welcome
- IV. Approval of Minutes
- V. Treasurer's Report
- VI. Public Communications
- VII. Correspondence

- VIII. Committee Reports
 - A. Gaborone, Botswana – Doug Grimshaw
 - B. Solna, Sweden – Ted DeVirgilis
 - C. Incheon, Korea – Rachel Baroma
 - D. Ota, Japan – Tomoko Serizawa
 - E. SCI So Cal Chapter – Sarah Youn

- IX. Unfinished Business
 - A. Ota Delegation visit – January 22-23
 - o Thank Yous and Feedback
 - B. Still in need of a Secretary
 - C. BSCC Logo Contest
 - D. Bike-A-Thon 2015
 - o April 18, 2015
 - o Reyna Ramirez – Registration Info and Event details
 - E. Membership Renewal
 - F. Student Orientation
 - o Passports photocopied
 - o 2nd airfare payment due
 - o Official Photos taken at March meeting
 - o Permission for Minors to travel – notarized at March meeting (parents must be present)

- X. New Business
 - A. Incheon travel dates – June 19 – July 4, 2015
 - B. SoCal Sister City Meeting at Buena Vista Library 10:00am
 - o Volunteers to do presentation
 - C. New Website design
 - D. Next Meeting – March 2, 2015, 6:30 p.m. at Central Library

- XI. Topics for Future Agenda

- XII. Mark Your Calendar
 - A. February 7, 2015 – SoCal Sister City Meeting at the Buena Vista Library 10:00 a.m.
 - B. March 2, 2015 – BSCC Monthly Meeting at Central Library 6:30 p.m.
 - C. Bike-A-Thon – April 18, 2015

- XIII. Adjournment

Posted by: K. Eggen
Posted Date: January 28, 2015

*Denotes action items